

FINAL VACATING CHECKLIST

Getting your bond back largely depends on the condition you leave the rental house in. Basically it should look exactly the same as when you moved in, with the exception of some reasonable wear and tear. Below is a cleaning guide for your final inspection – this is designed to assist you in getting your bond refunded swiftly. Please make every effort to have the property presented as follows:

Repairs: All damage must be made good by an approved tradesperson.

Cleaning: If you do not wish to do the cleaning yourself, contact your Property Manager for the name of our professional cleaners. This charge will be deducted from your bond.

Cleaning

	✓
Clean all door frames, windowsills, light switches and sliding doors and window tracks.	
Clean windows, blinds and venetians	
Wash all marks and scuffs off walls	
Sweep and mop all floors removing marks and wipe skirting boards.	
Carpets steam cleaned. A receipt of cleaning is required.	
Clean all light fittings and fans, wiping out dead bugs, remove all cob webs	
Light bulbs must be left in working order	
Air conditioners – filters to be removed and cleaned	
If your property is furnished, all furniture must be returned to original rooms and in clean, working order.	

Kitchen:

	✓
Clean inside and outside all cupboards and doors	
Clean the stove and oven – including the inside, trays, door, and outside.	
Clean range hood and filter.	
Clean inside and outside the refrigerator	
Clean dishwasher with recommended dishwasher cleaning product.	
Clean the sink	

Bathroom:

	✓
Clean floors, skirting, mirrors and windows	
Clean mildew from ceiling	
Clean vanity, bath, shower, shower screens	
Remove scum build up and mould from in-between the tiles.	
Wash in washing machine or replace shower curtain	

Laundry:

	✓
Clean inside and outside the washing machine	
Clean laundry tub and cupboards.	
Clean the sink	

Undercover area/verandahs:

	✓
Sweep and remove cobwebs	

Garage:

	✓
Driveways, carports and all concrete areas to be free from oil and grease. Degrease where necessary.	
Empty all wheelie bins	
Lock garage doors	

Yards:

	✓
Lawns mowed and garden free of weeds	
Overgrown plant and trees trimmed	
If you do not wish to do your gardens, phone your property manager for the details of a professional gardener. This charge will be deducted from your bond.	

General:

Fumigation for fleas if pets are a factor in the property

Keys: We have returned _____ keys.

Signed: _____

Date: _____

Tenant